



***Week ending issue: February 1, 2013 – Issue #167***

### ***Policy***

**From the WIC Services Policy and Procedure Manual – 320.50 Civil Rights Training Physical Presence at Certification -- Annual Civil Rights Training is checked for all staff during the administrative on-site review and office visit.**

WIC contract agencies and the state WIC office have specific roles in civil rights training.

The state WIC agency is responsible for:

- Training state agency staff and local agency staff who are responsible for training their clinic staff, and
- Monitoring agency compliance with training requirements as part of its on-site administrative and agency office reviews.

Local WIC agencies are required to provide civil rights training as part of their orientation program for new employees and annually thereafter.

The training must include a review of:

- Public notification and outreach,
- Data collection,
- Compliance reviews, and
- Procedures for handling complaints.

Specific subject matter must include, but not be limited to:

- Collection and use of data;
- Effective public notification systems;
- Complaint procedures;
- Compliance review techniques;
- Resolution of noncompliance;
- Requirements for reasonable accommodations of persons with disabilities;
- Requirements for language assistance;
- Conflict resolution; and
- Customer service.

Additional training must be provided whenever new legislation or regulations are implemented. See Policy 300.10 for more information about this and other training requirements.

All records pertinent to a USDA grant must be available to representatives of the state or federal government for purposes of making an audit, examination, excerpts or transcripts.

## ***Information***

### **What is PRAMS?**

The Iowa Department of Public Health (IDPH) has received a grant from the Centers for Disease Control and Prevention (CDC) to gather information about the behaviors and experiences of new moms in the first two to six months after delivery. The Pregnancy Risk Assessment Monitoring System (PRAMS) focuses on health behaviors of women before and during pregnancy.

The survey asks new mothers questions about their pregnancy and their new baby to give IDPH information about moms' well-being before, during and after pregnancy and the families' access to prenatal, newborn and well-baby care. The PRAMS survey will be conducted by a mailed questionnaire, and a follow-up phone survey. If there is no response to repeated mailings, women are contacted and interviewed by telephone. Approximately 1,800 women will be randomly selected among all new moms in Iowa each year. Mailed questionnaires will start arriving in mailboxes soon; so if women have delivered a baby by then, it's possible they could receive the survey.

Currently, 40 states and New York City participate in the CDC-funded PRAMS survey. For more information about PRAMS, visit [www.cdc.gov/prams/index.htm](http://www.cdc.gov/prams/index.htm).

### **Why is PRAMS important for Iowa moms and babies?**

- PRAMS provides data for state health officials to use to improve the health of mothers and infants.
- PRAMS allows Iowa to monitor changes in maternal and child health indicators including unintended pregnancy, prenatal care, breastfeeding, smoking, drinking and infant health.
- PRAMS enhances information from birth certificates used to plan and review Iowa's maternal and infant health programs.
- The PRAMS sample is chosen from all women who had a live birth recently, so findings can be applied to the state's entire population of women who have recently delivered a live-born infant.
- PRAMS not only provides Iowa-specific data but also allows comparisons among participating states because the same data collection methods are used in all states.

## ***Good Luck to Sharon MacDonald-Williams***

It is with mixed feelings that we announce the impending retirement of Sharon MacDonald-Williams, Registered Dietician for our WIC program. Sharon leaves big shoes to fill. She has been with our program for 31 years and has been a strong and trusted advocate for our clients.

Sharon endured the rigorous, and often maddening, routine of loading and unloading the van in the dark, driving long distances to remote clinics, yet managing to still greet clients with grace and compassion. We thank her for her accomplishments and dedication.

On the other hand, Sharon has earned this new adventure and deserves the opportunity to set her own pace and projects for the future. We certainly cheer her on and hope that she remains in touch with us.

Paula J Klocke, LBSW

## ***Reports***

### **Breast Pumps Due Report**

The Breast Pump Due Report list participants who currently have a breast pump assigned to them. The data is taken from information entered in the Breast Pump link within a participant's record. The report will show pumps that are due in the current month, are past due, or do not have a returned date filled in. The report shows when the pump was issued and when it is due, the parent guardian name, home phone number, pump type, pump serial number, and the reason the pump was issued. The report will show pumps that are due in your agency. You can also keep track of a participant who was issued a pump in your agency and then transferred to another agency. The agency that the participant is currently in will show up on the report to help aid in tracking breast pumps.

## ***Dates to Remember***

### **2013**

- Maternal and Breastfeeding Core Workshops – March 27-28, 2013
- WHO Growth Chart Webinar for CPA's – April 9, 2013 from 12:00 p.m. to 1 p.m. (attend one session – 4/9 or 4/23)
- WHO Growth Chart Webinar for CPA's – April 23, 2013 from 12:00 p.m. to 1 p.m. (attend one session – 4/9 or 4/23)
- Contractor's Meeting – August 20, 2013
- Infant and Child Core Workshop – August 29, 2013
- Communication and Rapport Building Workshop – October 29, 2013

### **New Employee Training Webinars**

- NETC Webinar (All new staff) – February 14, 2013 from 8:30 to 11:30
- NETC Webinar (CPA) – February 21, 2013 from 8:30 to 11:30
- NETC Webinar (Support Staff) - February 28, 2013 from 8:30 to 11:30
- NETC Webinar (All new staff) - April 11, 2013 from 8:30-11:30
- NETC Webinar (CPA) – April 18, 2013 from 8:30-11:30
- NETC Webinar (Support Staff) – April 25, 2013 from 8:30-11:30
- NETC Webinar ( All new staff) – June 13, 2013 from 8:30-11:30
- NETC Webinar (CPA) – June 20, 2013 from 8:30-11:30
- NETC Webinar (Support Staff) – June 27, 2013 from 8:30-11:30
- NETC Webinar (All new staff) – August 8, 2013 from 8:30-11:30
- NETC Webinar (CPA) – August 15, 2013 from 8:30-11:30
- NETC Webinar (Support Staff) – August 22, 2013 from 8:30-11:30
- NETC Webinar ( All new staff) – October 10, 2013 from 8:30-11:30
- NETC Webinar (CPA) – October 17, 2013 from 8:30-11:30
- NETC Webinar (Support Staff) – October 24 from 8:30-11:30

## Available Formula

Product	Quantity	Expiration Date	Agency	Contact
Pediasure Peptide 1.5 Cal Vanilla	1 case (24 RTU containers)	3/1/13	Broadlawns	Rose Logan 515-282-5800
	3 cases (72 RTU containers)	6/1/13		
Peptamen Jr. with fiber	36 - 8 - oz	3/1/13	Mid Sioux Opportunity	Glenda Heyderhoff 712-786-3488
Infant Neocate Chocolate Neocate Jr.	4 cans	3/21/13	HACAP	Debby Hildebrand 319-393-3368
	3 cans	6/21/13		
Pediasure Enteral, Vanilla (24 – 8 oz cans per case)	2 cases 2 case	3/2013 7/2013	Mid Iowa Community Action	Addie Brown 515-956-3312 ext. 103
Pediasure 1.0 Enteral	1 case (24 cans)	7/1/13	Pott County	Kris Wood 712-238-5886
EleCare Jr. Unflavored Portagen	1 containers – 14.1 oz	8/2013	New Opportunities	Sharon McDonald Williams 712-830-1329
	5 containers – 16 oz	8/2013		
EleCare Jr Vanilla	3 cans	8/2013	Upper DsM Opportunity	Janet DeLoughery 712-580-4269
KetoCal 4:1 ratio Powder	6 containers	8/29/13	Webster County Health Dept.	Kathy Josten 515-573-4107
Enfagrow Gentlease Toddler formula 24 ounce powder	1	11/01/13	Operation Threshold	Nancy Anderson 319-292-1827
Elecare Unflavored	8 containers 14.1 oz powdered	4/1/2014	Edgerton Women's Health	Jen Clasen 563-359-6635